



Detail

Harbor Soccer Club Board of Directors - Meeting Minutes

Date: March 12th, 2025

In Person @ HSC & Virtual via Google Meet

Call To Order Time: 12:04PM by Secretary

Roll Call by Secretary

Title	Name	Present	Excused
President	Justin W Cooper	X	
VP Administration / Treasurer	Jennifer Rolfes	X	
VP Operations	Chris Archuleta	X	
Member At Large	Vacant (Interim Duane Hoch)	X	
Secretary	Jaime Castellanos	X	
Ex-Officio	Duane Hoch	X	

Important events since previous board meeting

Feb 2nd: Exit interview is requested by the board to Coach Driscoll. He requested parents attend but the board said no. Exit interview was subsequently declined by Dar

Feb 14th: Girls Director sends resignation email stating she will finish out season but will not be accepting a job if offered for next season

March 3rd: DOC sent in resignation email to the board stating he will stay on until the end of the season but will not be coming back.

March 12th: Boys Director & Junior Academy director sent email to board stating he will be resigning from his position at the end of the season.

Unfinished Business

A	Local Partners/Sponsorships
B	2024 AGM Minutes Finalized and approved
C	Plan to ensure 3rd day of practice
D	Partnering with local soccer organizations
E	Stack Sports follow up

New Business

A	TCC Maintenance: To start April 1st.
B	TCC Future: Turf option? Lighting option?
C	Girls Director resignation
D	DOC resignation
E	Boys Director & Junior Academy Director resignation
F	DOC Candidates for 2025/2026 Season
G	Probationary Period for staff positions
H	Employee / Coaches Handbook Gameplan 25/26 Season
I	Code Of Conducts for Coaches and Parents reviewed
J	Referee Abuse Policy
K	Sports Connect / New Registrar platform and website
L	President meeting with current Referee Assignor regarding 25/26 Season
M	Coach Robert Olson (Based in CA currently) GoogleMeet Interview
N	Coach Discroll Exit Interview status

Meeting Adjournment

MAL motioned to adjourn at 2:45pm, motion was 2nd by VP Admin and the meeting was adjourned

Minutes Submitted by: Secretary Jaime Castellanos

Minutes Approved: April 7th, 2025

Jaime Castellanos

Signature

Date

Current Directors, Staff, Part-Time Employees @ time of Board Meeting

Title	Name
General Manager/DOC	Jason McGlothorn
Boys Director	Nick Radosavljevic
Girls Director	Stephanie Cox
Jr Academy Director	Nick Radosavljevic
Business Director	Jessica Blakely
Director Of Community Development	Brian Hallberg
Registrar	Lisa Frank
Executive Assistant	Megan Schellhase
Game Scheduler	Duane Hoch
Referee Assignor	Kevin Gray
Rec Director	Cam Stone
Club Program Director	Jason Wallace

Girls Small Sided Program Director	Steve Rodacker
Boys Small Sided Program Director	Francisco Juarez
Micro PD	Alyssa Gray
Key Peninsula Program Director	Scott Stone
	